



Delhi Arbitration Centre

**INSTITUTIONAL ARBITRATION CENTRE · REGISTERED UNDER THE
SOCIETIES REGISTRATION ACT, 1860**

37/8 Rajpur Road, Civil Lines, Delhi - 110054 · admin@delhiarbitrationcentre.com ·
www.delhiarbitrationcentre.com
Helpdesk: +91 93151 00181 · +91 93151 56330

**FORM
MCR**

FORM MCR · RULE 11B, DAC MEDIATION RULES, 2017

Mediator's Completion Report

To be submitted by the mediator(s) to the Registrar, DAC at the end of the final mediation session.
Confidential: for DAC only, not to be given to the parties.

DAC File No.: _____

Date of report: _____

A. MEDIATOR(S) AND PARTIES

**Name and address of
mediator(s)**

**Party / parties who initiated the
mediation**

Opposite party / parties

Further parties, if any

B. SESSIONS

**First session scheduled on
(date and time)**

**Parties attended the first
session**

☐ All ☐ Some (named below) ☐ None

**Parties who attended /
absented**

**Lawyers, representatives and
others present**

**Number of sessions held and
dates**

Date of completion of mediation

C. RESULT

Outcome

- ☐ Dispute fully resolved — settlement agreement signed
- ☐ Dispute fully resolved — no separate settlement agreement
- ☐ Dispute partially resolved — settlement agreement signed
- ☐ Dispute partially resolved — no settlement agreement
- ☐ Dispute not resolved
- ☐ Mediation not held — non-appearance of all parties
- ☐ Mediation not held — non-appearance of some parties (named below)

Party / parties who absented, if any

Remarks, if any

Do not record the substance of any offer, proposal or communication made in the mediation (Rule 9)

I/We certify that the mediation in the above matter has concluded and that a Mediation Record Form has been submitted for each session held (Rule 5F).

Signature of Mediator

Name and date

Signature of Co-mediator, if any

Name and date

- Complete this report only after the final session; do not submit it while the mediation is continuing.
- On receipt of this report the Registrar issues the Mediation Status Report to the parties, and, in Arb-Med-Arb matters, to the arbitral tribunal (Rules 11C and 11D).

FOR OFFICE USE ONLY

Received on:

Status Report issued on:

Settlement agreement on record:

Fee account closed on: