



# Delhi Arbitration Centre

**INSTITUTIONAL ARBITRATION CENTRE · REGISTERED UNDER  
THE SOCIETIES REGISTRATION ACT, 1860**

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**FEE  
SCHEDULE  
FS-4**

## FEE SCHEDULE · FS-4

### DAC Mediation Fee Schedule

Applicable to all mediations and conciliations administered under the DAC Mediation Rules — commercial, family, court-referred and Arb-Med-Arb. Applicable with effect from 2 June 2025. Supersedes the DAC Mediation Fee Schedule (revised 2019) and its Appendices 1 to 4.

Ref. No. DAC/MED/OL/003/25

Dated: 02.06.2025

#### NOTIFICATION

In the exercise of powers vested upon, the Competent Authority under the Delhi Arbitration Centre notifies the following simplified schedule of fees for mediation conducted under the aegis of DAC, with effect from 02.06.2025. Fees are charged per session, at a single rate for each category of mediator, irrespective of the amount in dispute.

Schedule A — Administrative Fee payable to the DAC

| Sr. | Particulars                                                                                                                                              | Amount           |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1   | Filing fee for a Mediation Submission Form (Form MSF), payable once by the initiating party at the time of filing; in a joint submission, shared equally | <b>Rs. 2,000</b> |

Schedule B — Mediator's Fee per session, per mediator, shared equally by the parties

| Sr. | Category of mediator                                                                                              | Fee per session  |
|-----|-------------------------------------------------------------------------------------------------------------------|------------------|
| 1   | <b>Senior Mediator</b> — a member of the DAC Panel of Mediators with more than ten years' professional experience | <b>Rs. 8,500</b> |
| 2   | <b>Mediator</b> — a member of the DAC Panel of Mediators with up to ten years' professional experience            | <b>Rs. 5,500</b> |

#### Terms

- A session is a sitting of up to three hours or part thereof, and includes a pre-mediation conference convened under Rule 4C(v). Sessions may be held in person, by video conference or in any combination.
- The category of every mediator on the Panel is determined by the Registrar and shown against the mediator's name in the Panel; parties may state a preference for a Senior Mediator or a Mediator in Form MSF.
- Where the parties agree on three mediators (Rule 3C), the fee is payable for each mediator according to his or her category. Where the parties and a mediator agree on a different engagement term at the time of appointment (Rule 12B), that term prevails.
- The mediator's fee is borne equally by the parties (Rule 12A). On appointment of the mediator, the initiating party deposits the fee for two sessions with DAC; thereafter both parties keep the fee for two sessions in deposit at all times. If the mediation is not held because the opposite party does not attend, or ends in the first session, the unused deposit is refunded to the initiating party. Accounts are settled at the conclusion of the mediation and any surplus is returned (Rules 12D to 12F).

- Where one party fails to pay its share, the other party may pay that share; where neither party pays, the Registrar may suspend or terminate the mediation (Rule 12E).
- Where a DAC hearing room is used, room charges as published on [www.delhiarbitrationcentre.com](http://www.delhiarbitrationcentre.com) are payable in addition. Where the parties request sittings outside Delhi, the mediator's travel and stay are reimbursed at actuals as approved by the Registrar. Expert advice obtained with the consent of the parties is at their cost (Rule 5C).
- All amounts are exclusive of GST, which is payable in addition where applicable. Amounts in a foreign currency are converted into Indian Rupees at the prevailing rate.
- All fees and deposits are payable to the Delhi Arbitration Centre only through the payment facility on [www.delhiarbitrationcentre.com](http://www.delhiarbitrationcentre.com) and are held by DAC. No payment is to be made to any mediator, individual or bank account directly.



**(Registrar)**

**K.K NANGIA**  
(EX-REGISTRAR, DELHI HIGH COURT)  
REGISTRAR, DELHI ARBITRATION CENTRE